



Thurlby Tigers FC – Welfare Checklist

As club welfare officer, your role is vital to the club progress and development. This simple check sheet should help you embed or maintain good practice in relation to safeguarding. Does the club currently meet or are we on the way to meeting all of these criteria?

Please spend a couple of minutes answering and reflecting on the following questions. Question	Yes	No	Unsure
1. Is Welfare represented on the club Committee?			
2. Do you and all your club's coaches and managers have accepted FA CRBs?			
3. Does the club have a recently reviewed Child Protection Policy?			
4. Does the club have a clear Complaints procedure?			
5. Does the club have an anti-bullying policy?			
6. Does the club utilise an annual consent form, which is in line with The FA's best practice?			
7. Are players, coaches and parents/carers at the club aware of your role and how to contact you?			
8. Do you know who the county FA Welfare officer is and how to contact them?			
9. Do you know how to access the Online Safeguarding Service?			
10. Have you accessed the safeguarding area of TheFA.com recently?			
11. Does the club encourage coaches and managers to attain the attended the level 1 coaching award or Emergency aid/SC Workshops?			
12. Has the club adopted The FA's Respect Codes of Conduct for parents, Spectators, Players, Coaches Managers and Officials?			
13. Do you hold regular (minimum annual) meetings with Parents and coaches?			
14. Has the club adopted the best practice guidance in relation to its actives? Travel, trips and Tournaments, Photography, Social Networking, Websites, Mobile Phone & Email Communications and Changing Rooms & Showering Facilities			
15. If the club is expanding or has more than 10 teams has your club committee thought about recruiting additional Welfare Officer(s) to support the role?			
16. Are all personal details you hold in relation to club members, adult or children kept securely and GDPR complaint?			
17. Are you known to the children and young people within the club and are they aware of how to contact you?			
18. Does the club give opportunities for children and young people to have a voice within the club or say what they like/dislike about club activities?			
19. Does the club promote parents to complete the online Respect Guide for Parents and Carers?			
20. Do you attend meetings, or learning development opportunities run for CWOs by your League or County FA?			
21. Are FA CRBs renewed in line with current FA guidance?			

If you have answered *No* or *Unsure* to any of the questions above then you have identified priority areas that you need to address to ensure your club is safeguarding children and young people.