



## Thurlby Tigers Football Club

### Treasurer – Role & Responsibilities

Role Title; Treasurer

Description; The Treasurer will oversee all finances, and work with the clubs core committee to develop and support the clubs strategic development plan.

- Manage and administer finances of the club
- Create annual income and expenditure sheets
- Create an annual overall balance sheet
- Ensure all payments and fines are paid on time and recorded
- Reconcile club player registration v Payments
- Own and Manage club bank account

Committee position; Yes

Time commitment; Apx 1-2 hours per week

<i>Reviewed By</i>	<i>Review Date</i>	<i>Sign Off</i>	<i>Comments</i>
<i>P Davies</i>		<i>P Davies</i>	<i>Amends to sections</i>

Thurlby Tigers Football Club a FA Charter Standard Development Club

